

Room Rental Information For Caterer Events



**Glendale Lakes Golf Club
1550 President Street Glendale Heights, IL 60139
630.260.0018
www.glendalelakes.com**

IMPORTANT INFORMATION

Food for all events **MUST** be from a Licensed Caterer or Restaurant

You **CAN NOT** bring in cooked food from your home

Food License(s) and Insurance documentation from the Caterer or Restaurant must be provided to Glendale Lakes Golf Club a minimum of 2 weeks prior to the event.

Glendale Lakes Golf Club Banquet Room Rental
Package Includes:

Minimum 4 Hour Room Rental
Optional 6 Hour Room Rental-Saturday Nights Only

1 Hour Before & 1 Hour After for
Decorating and Un-decorating
\$100 each Additional Hour for Decorating Only

Linen Tablecloths
(Choice of: White, Ivory or Black)

Linen Napkin Choice

Round Tables & Banquet Chairs
Assorted Banquet Tables for Gifts, Cake etc.
Silverware, China & Glassware
Buffet Service Needs
Chafing Dishes, Sterno, Serving Utensils, Set-up/Breakdown
- Audio Visual
Public Address, Microphone, Podium, DVD Player, Speaker Sound System,
Projection Screen, WIFI, Easels
- Dance Floor
(4) 4 x 4 Risers Available

Kitchen Staff: Buffet Attendant/Dishwasher
Service Staff (1 Server for every 3 Tables or 30 people)
(Additional Staff \$15 per Hour per Server)

Beverages Included:
Assorted Soda, Iced Tea, and Lemonade
Coffee & Hot Tea Station served after Meal

Rental Pricing:

**Monday-Friday, Saturdays* & Sundays
minimum 4 hour rental**

Edwards Room 35 to 60 people = **\$1355**

Fonte Room 61 to 125 people = **\$2020**

Entire Facility 126 to 180 people = **\$3350**

**Saturday Night* after 5:30pm
Optional 6 hour rental**

Edwards Room 35 to 60 people = **\$1930**

Fonte Room 61 to 125 people = **\$2900**

Entire Facility 126 to 180 people = **\$4800**

Glendale Heights Residents
receive a 10% discount upon proof of residency

*Saturday Evenings room rentals
cannot be booked more than 60 days in advance
for months of April- November

Additional Selections

Beer, Wine & Soda Bar (per person)

2 hours \$16

3 hours \$18

4 hours \$20

Prices charged to everyone 21 years of age and over and
EXCLUDES 9.25% sales tax and 20% service charge

Premium Bar (per person)

2 hours \$29

3 hours \$32

4 hours \$35

Prices charged to everyone 21 years of age and over and
EXCLUDES 9.25% sales tax and 20% service charge

Cash Bar (Add \$50 Bartender Fee)

Guest pay for their beverages at the bar.

Miscellaneous Items

Satin Chair Covers with Sash \$4 per chair

Spandex Chair Covers with Sash \$5 per chair

Chiavari Chairs \$8 per chair

Floor Length Table Coverings \$25 per table

Outside Vendor to set-up décor \$150 fee